

Comprehensive Weight & Wellness

Appointment Cancellation/No Show Policy

When you schedule an appointment with CWWP we set aside enough time to provide you with the highest quality of care. Should you need to cancel or reschedule an appointment, please contact our office as soon as possible to reschedule. This gives us enough time to schedule other patients who may be waiting for an appointment.

Please see our Appointment Cancellation/No Show Policy below: Effective 1/1/21

As a courtesy CWWP makes reminder calls for upcoming appointment.

Established patients of CWWP Practice:

- Patients who “No Show” will receive a call to reschedule their missed appointment
- Patients who “No Show”/Cancel 3 times within a 12-month period may be considered for dismissal from the practice for nonfulfillment of previously scheduled appointments.
- An alert will be added to the patients record notifying schedulers that the patient has been discharged from the practice.

Scheduled Appointments:

We understand that delays can happen, however we must try to keep the other patients and clinicians running on time.

- If a patient is more than 10 minutes late past their scheduled appointment time we will have to reschedule.

I have read and understand the Appointment Cancellation/No Show Policy and agree to its terms

Signature (Legal Guardian)

Relationship to Patient

Printed Name

Date