Submitting to the Main Line Hospitals Institutional Review Board

Principal Investigator Sign-Off

Often research coordinators or other study staff are asked to submit a new IRB application on behalf of the PI. **The PI is required to Approve and Sign the submission before it is reviewed by the IRB.** Once you, as study author, sign and submit the study application, the PI will be assigned a task.

The PI simply logs into system, scrolls to “All Tasks” and clicks on “Submission Routing Signoff.”

They are taken to the approval screen, listing all study documents in packet. After approving, signing, and submitting, this task goes away.

**Questions?** Contact the Main Line Health Office of Research Protections at 610.225.6222.